

<p><b>PRODUCT DISCLOSURE SHEET</b></p> <p>Please read this Product Disclosure Sheet before you decide to take up the products. Please also read the Credit Card Cardholder Agreement, Consent and Declaration. Kindly seek clarification from us if you do not understand any part of this document or general terms and condition</p>	<p>Baiduri Bank Group Personal Credit Card</p> <p>The information provided in this Product Disclosure Sheet is valid as at 13 May 2022</p>
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**1. What is this product about?**

A Personal Credit Card comes with a line of credit granted by Baiduri Bank Group to you. The Credit Card can be used to make payments for goods and services at any retailers or online merchants or to withdraw cash via Cash Advance from an ATM facility anywhere where the Visa or Mastercard is accepted. Where any amount of the credit utilised has not been settled in full on or before the due date, the unsettled amount will be subject to financial charges. The credit limit granted will be determined at the sole discretion of the bank.

Baiduri Bank offers a diverse range of Credit Cards for customer to choose from:

- Baiduri Visa Infinite Prestige Credit Card
- Baiduri Visa Infinite Credit Card
- Baiduri Visa Platinum Credit Card
- Baiduri Visa Smart Executive Platinum Credit Card
- Baiduri Visa Classic Credit Card
- Royal Brunei Visa Infinite Credit Card
- Royal Brunei Visa Platinum Credit Card
- Baiduri Mastercard Platinum Credit Card
- Baiduri Mastercard Standard Credit Card

**2. Who can apply?**

Customers who are eligible to apply for Credit Cards are as per below:

- For principal cardholder, minimum age of 21 years.
- For supplementary cardholder, minimum age of 18 years, with credit limit within the total limit of the principal cardholder.
- Receive a fixed minimum gross monthly income (salary or pension) of at least BND500.00 or maintain a Fixed Deposit with Baiduri Bank or Baiduri Finance.

**3. What are my obligations?**

- **Liability for Outstanding Balance**  
You are liable to pay the Outstanding Balance shown on a Statement of Account as at the date of that Statement of Account. You may pay less than the specified Outstanding Balance but must pay at least the minimum monthly payment which the Bank must receive on or before the Payment Due Date.
- **Minimum Monthly Payment**  
If the outstanding amount does not exceed Combined Credit Limit: 8% of outstanding balance or BND10 (whichever is higher) + total sum of 0% instalment monthly repayments due + any outstanding minimum payment from earlier statements.  
  
If the outstanding amount exceeds Combined Credit Limit: 8% of outstanding balance or BND10 (whichever is higher) + total sum of 0% instalment monthly repayments due + amount in excess of Combined Credit Limit + any outstanding minimum payment from earlier statements.
- **Liability for Lost/Stolen Cards**  
If your Card is lost or stolen, please notify us immediately by calling our 24-hour Customer Helpline at +6732449666. Please keep this number handy since you will be responsible for all transactions before the Card is reported lost or stolen.  
  
If your Card is lost or stolen overseas, you will need to make a police report in that country, especially if you intend to dispute any non-genuine transactions.

4. What are the key terms of this product?				
<ul style="list-style-type: none"> <li>- Financial Charge/Interest 1.5% per month. If payment is not made in full by the due date, financial charge will be calculated daily from the respective transaction dates for all transactions to the date full payment is received.</li> </ul>				
5. What are the fees and charges that I have to pay?				
<b>Annual Fees</b>				
<b>Visa</b>	<b>Card Type</b>	<b>Infinite</b>	<b>Platinum</b>	<b>Classic</b>
	Principal Card	BND380	BND280	BND40
	Supplementary Card	BND190	BND140	BND20
<b>Prestige Visa</b>	<b>Card Type</b>	<b>Infinite</b>		
	Principal Card	Free		
	Supplementary Card	Free		
<b>Smart Executive Visa</b>	<b>Card Type</b>	<b>Platinum</b>		
	Principal Card	Free		
	Supplementary Card	BND50		
<b>Royal Brunei Visa</b>	<b>Card Type</b>	<b>Infinite</b>	<b>Platinum</b>	
	Principal Card	BND300	BND200	
	Supplementary Card	BND150	BND100	
<b>Mastercard</b>	<b>Card Type</b>	<b>Platinum</b>	<b>Classic</b>	
	Principal Card	BND280	BND40	
	Supplementary Card	BND140	BND20	
<b>Other Fees and Charges</b>				
Financial Charge / Interest	1.5% monthly (on the outstanding balance)			
Cash Advance Fee	3% of amount withdrawn, subject to a minimum of BND10 for each transaction, plus interest at the rate of 1.5% per month on each Cash Advance from the date of the Cash Advance until the Bank receives full payment			
0% Instalment Processing Fee	3% or minimum BND30			
0% Instalment – Early Settlement	BND100			
Late Payment Fees	BND35 per month			
Over-limit Fee	BND15 at each occurrence			
Card Replacement	BND25 for cards with EMV chip BND15 for non-chip card BND20 for 3 months non-collected			
Physical Card PIN Request	BND10			
Stamp Duty for Lost / Stolen Card	BND2			
Standing Instruction Returned	BND15			
Returned Cheque / Payment Order	BND100			
Temporary Limit Fee	BND25			
Retrieval of Statement	BND5 per statement cycle (current to 12 months) BND10 per statement cycle (more than 12 Months)			
Card Instant Issuance	BND5			
Sales Draft Retrieval Fee	BND10 per copy			
6. What if I fail to fulfill my obligations?				
<ul style="list-style-type: none"> <li>- Late payment charge of BND35 per month if the Bank does not receive full payment of the minimum monthly payment amount specified in the statement of account on or before the payment due date.</li> <li>- The Bank may suspend the Cardholder's use of the Card or refuse to approve any card transaction or proposed card transaction if you fail to make payment for your credit card's outstanding balance or minimum monthly payment amount due.</li> <li>- Your credit rating may be negatively impacted which may jeopardize your access to future loans from any reputable lending institution.</li> <li>- The Bank will also take action to collect any unpaid outstanding, including legal action where necessary.</li> <li>- You shall be liable for any/all unauthorized Card Transactions effected following such loss, theft or disclosure, whether they are effected as a result of the unauthorized use of the card, the PIN or otherwise and whether with or without negligence or default on the part of the Cardholder but</li> </ul>				

provided that if the Bank is satisfied that such loss, theft or disclosure is not due to the Cardholder's negligence.

- The Bank may at any time and from time to time without notice and without liability in any way to you, combine or consolidate any one or more accounts which you may have with the Bank and set-off or apply any monies standing to the credit of such accounts in or towards the discharge of the Outstanding Balance or vice versa. Where such combination, consolidation and/or set-off requires the conversion of one currently into another, the Bank is entitled to effect such conversion at such time and rate of exchange in accordance with the Bank's usual practice and you must bear all exchange risks, losses, commission and other bank charges which may thereby arise.

7. What are the major risks?

- If the Bank does not receive the Outstanding Balance specified in the Statement of Account in full on or before the Payment Due Date, you must pay to the Bank the fees interests and charges for not paying the Outstanding amount in full on or before the Payment Due Date.

8. What are the documents that I need to submit to apply for this product?

**A. LOCAL (Yellow or Red IC holder) applicant** receiving monthly salary or pension\*:

- 1) Copy of valid Brunei IC and passport (for Permanent Residents, excluding those who are stateless)
- 2) Latest or previous month salary / pension slip
- 3) Copy of last 3 months' account statement **(if salary/pension is credited to other bank)**
- 4) Copy of last 12 months' account statement and payslip **(for variable income applicant)**
- 5) Confirmation of employment letter for private sector employees

**\*NOT old age pension**

**B. EXPATRIATES** applicant receiving monthly salary:

- 1) Copy of valid Green IC, passport and valid work permit
- 2) Copy of origin country ID
- 3) Latest or previous month salary slip
- 4) Confirmation of employment letter for private co employee's
- 5) Copy of last 3 months' account statement **(if salary is credited to other bank)**
- 6) Copy of last 12 months' account statement and payslip **(for variable income applicant)**

**C. Application against PROPERTY RENTAL:**

- 1) Copy of valid Brunei IC and passport (for Permanent Residents, excluding those who are stateless)
- 2) Copy of valid Tenancy Agreement
- 3) Last 12 months' account statement

**D. Application against FIXED or CERTIFICATE Deposit:**

- 1) Copy of valid Brunei IC and passport (for Permanent Residents, excluding those who are stateless)
- 2) Copy of Baiduri Bank Deposit Certificate
- 3) Original BFB FD certificate (if lien against BFB FD)

**E. Application against BUSINESS INCOME:**

- 1) Copy of valid Brunei IC and passport (for Permanent Residents, excluding those who are stateless)
- 2) Copy of Business Registration certificate
- 3) Last 12 months' bank statement (Personal & Company account)

**F. Supplementary Card applications**

- 1) Copy of valid IC and passport (for Permanent Residents, excluding those who are stateless)
- 2) Copy of the origin country ID (for expatriates)

9. What do I need to do if there are changes to my contact details?

It is important that you inform us of any change in your contact details to ensure all transaction alerts and correspondences reach you in a timely manner.

If there is any change to your contact details, such as your address, email address or phone number, please contact our 24-hour Customer Helpline at +6732449666. Alternatively, you may visit any of our Baiduri Bank Branches.

Please note that any communication on the use of your card shall only be made to your mobile number registered with the Bank, hence you are advised to keep your mobile phone on at all times.

**10. Where can I get assistance and redress?**

If you have any query/difficulty about your card repayment, you may visit any of our Branches.

If you have any feedback or require any assistance with this product or should you encounter credit card surcharges, or any other issues relating to financial matters, you may report by contacting our 24-hour Customer Helpline at +6732449666 or email to [enquiry@baiduri.com](mailto:enquiry@baiduri.com).

If you are not satisfied with the result of our resolution on your query or complaint, you may contact Financial Consumer Issues at Brunei Darussalam Central Bank via:

Financial Consumer Issues, Brunei Darussalam Central Bank, Level 7, Ministry of Finance and Economy Building Email: [fci@bdcb.gov.bn](mailto:fci@bdcb.gov.bn) Telephone No.: +6732380007

**11. Where can I get further information?**

Please visit our website at [www.baiduri.com.bn](http://www.baiduri.com.bn) or call our 24-hour Customer Helpline at +6732449666. You may also visit any of our Branches.

**12. Other similar product available**

None.

**Important note:**

**LEGAL ACTION MAY BE TAKEN AGAINST YOU IF YOU DO NOT KEEP UP REPAYMENTS ON YOUR OUTSTANDING BALANCE.**

The information provided in this Product Disclosure Sheet is for your convenience only. Please read the Cardholder Agreement for the complete terms and conditions, which can be found on Baiduri Bank's website at [www.baiduri.com.bn](http://www.baiduri.com.bn) or obtained at any of our Branches.