

# General Tariff

Corporate Accounts

# **Table of Contents**

Α.	Brunei Dollar Deposit Account	3
	Foreign Currency Deposit Account	
	Account Related Services	
D.	Other Services	6
E.	ATM and Credit Card	8
F.	Internet Banking	9
	Trade Finance	



# A. Brunei Dollar Deposit Account

**Minimum Opening Deposit** 

Current Account
 Fixed Deposit Account
 MSME Account
 BND 1,000
 BND 50

Minimum Balance Requirement

Handling Fee for Early Upliftment

Current Account
 MSME Account
 BND 2,000
 BND 50

Maintenance Fee (if balance falls below minimum)

BND 10 per month

Dormant Account Fee (if account remains inactive for more than 12 months)

BND 15 per month

Reactivation Fee BND 10

Account Closure Fee (if closed within 6 months from opening BND 100

date

Early Upliftment for Fixed Deposit (inclusive of Certificate of BND10 minimum or up to 1% of principal amount invested (whichever is greater)

**Deposit)** invested (whichever is greater)

BND 15 per cheque, max. BND 100 per instruction

**BND 20** 

Stopped payment/Cheque letter

Stopped Cheque Fee Due to Insufficient Funds

BND100 per cheque

Marked Cheque FeeBND 30Cheque Certification FeeBND 20Returned Cheque Fee Due to Insufficient FundBND 100

Returned Cheque Fee Due to Insufficient FundBND 100Returned Cheque Fee Due to Technical ReasonsBND 10

**Lost Cheque Book**BND 10 per piece, max BND 50

Issuance fee
 BND 50 per cheque book of 50 leaves

Stamp duty
 BND 0.10 per cheque

Uncollected after 1 month
 BND 20

# **B. Foreign Currency Deposit Account**

## **Minimum Opening Deposit**

Issuance of Cheque books

AUD 2,000 / CAD 2,000 / EUR 1,000 / GBP 1,000 / HKD 10,000 / NZD 2,000 / USD 1,000 / JPY 200,000

Fixed Deposit Account
 AUD 10,000 / CAD 10,000 / EUR 5,000 / GBP 5,000 / HKD 25,000 / NZD 10,000 / USD 5,000 / JPY1,000,000

 Minimum Balance Requirement
 AUD 2,000 / CAD 2,000 / EUR 1,000 / GBP 1,000 / HKD 10,000 / NZD 2,000 / USD 1,000 / JPY 200,000

Maintenance Fee (if balance falls below minimum)

AUD 10 / CAD 10 / EUR 10 / GBP 10 / HKD100 /

NZD 10 / USD 10 / JPY 1,000 per month

Dormant Account Fee (if account remains inactive for more

than 12 Months)

AUD 5 / CAD 5 / EUR 5 / GBP 5 / HKD 20 / NZD 5 /

USD 5 / JPY 500 per month

AUD 10 / CAD 10 / EUR 10 / GBP 10 / HKD 100 /

NZD 10 / USD 10 / JPY 1,000

**Reactivation Fee** 



Account Closure Fee (if closed within 6 months from opening date)

AUD 50 / CAD 50 / EUR 50 / GBP 50 / HKD 200 / NZD 50 / USD 50 / JPY 5,000

Early Upliftment for Fixed Deposit

Penalty of 1%, min, AUD 10 / CAD 10 /EUR 10 / GBP 10 / HKD 100 / NZD 10 / USD 10 / JPY 1,000

Handling fee for Early Upliftment

AUD 10 / CAD 10 / EUR 10 / GBP 10 / HKD 100 /

NZD 10 / USD 10 / JPY 1,000

Commission in lieu of exchange

Currency notes transaction (subject to availability)

1%, min. BND 10 in equivalent

Other transactions

(inclusive of transactions between BND and SGD);

Up to BND100,000 in equivalent 1/10%, min. BND 10 in equivalent Over BND100,000 in equivalent 1/32%, min. BND 100 in equivalent

Stopped Payment/Cheque

**Cheque Certification Fee** 

**Returned Cheques - Insufficient Funds Returned Cheques - Technical Reasons** 

**Lost Cheque Book** 

Issuance of Cheque books

USD 10 per cheque

USD 15 per cheque

USD 50 per cheque

USD 5 per cheque

USD 10 per cheque, max USD 25

BND 50 in equivalent per cheque book of 50 leaves, at prevailing buying TT rate of the Issuance fee transaction date

Stamp duty

Uncollected after 1 month

BND 0.10 in equivalent per cheque

BND 20 in equivalent

**Customised Cheque** 

Material cost

Setup Fee

At customer's expense and advised upon

quotation

**USD 100** 

# C. Account Related Services

# **Account Transfer**

Handling fee for one off manual account transfer BND 5

Manual transfer from Savings Account to cover excess in

Current Account

**BND 30** 

### Cash Deposit and Withdrawal over the counter

Up to BND 5,000 BND 1 per transaction BND 5,001 to BND 50,000 BND 5 per transaction

0.1% of deposit or withdrawal amount per BND 50,001 and above

transaction

# **Standing Instruction**

Set up **BND 10** Amendment **BND 10 BND 10** Cancellation



Each Standing Instruction:

Internal Fund Transfer / Bill Payment

BND 10, plus prevailing RTGS / Fund Transfer to Local / Overseas Bank Fund Transfer

Overseas Bank Fee.

Administration fee for insufficient funds BND 30 after 3 consecutive daily attempts

Letter of Notice (termination due to insufficient funds

For 3 consecutive months)

**BND 30** 

Free

#### Fund Transfer to Local Bank (via Branch Counters)

Via RTGS **BND 20** 

BND 0.10 per transaction Stamp Duty

### Fund Transfer to Overseas Bank (via Branch Counters)

Cable charge: -

o To ASEAN countries, including Hong Kong **BND 20** To other Countries **BND 30** 

Amendment / Cancellation / Refund/ Return / Stop

Payment / Query

BND 25\*

Commission in-lieu of Exchange

Foreign Currency remittance sent in same currency, inclusive of SGD

Up to BND100,000 in equivalent 1/10%, min. BND10 in equivalent Over BND100,000 in equivalent 1/32%, min. BND100 in equivalent

Stamp Duty BND 0.10 per transaction

Correspondent Bank Fees

(Beneficiary to receive exact amount - OUR)

BND 45 for BND Account or BND 45 in equivalent For USD

for Foreign Currency Account

0.05% of remitted amount, min BND 35 for BND For JPY

Account or BND 35 in equivalent for Foreign

Currency Account

BND 35 for BND Account or BND 35 in equivalent For Other Currencies

for Foreign Currency Account

# Fund Transfer from Local Bank (via RTGS)

Credit to customer account with the bank Free

# **Fund Transfer from Overseas Bank**

Paid to account with Baiduri Bank BND 5\*

Paid to account with local bank (via RTGS) BND 20\*

<sup>\*</sup> The disclosed fee does not include fees charged by other banks.



Commission in-lieu of Exchange

Foreign Currency remittance paid in same currency, inclusive of SGD

Up to BND100,000 in equivalent

Over BND100,000 in equivalent

Stamp Duty BND 0.10 per transaction

Cashier's Cheque

**BND 20** Issuance Cancellation **BND 20** 

Stamp Duty BND 0.10 per cheque

Foreign Currency Cheque

Sent by us for collection

To credit BND account, with prevailing buying OD rate

To credit same foreign currency account

Sent to us for collection

BND 20, or BND 20 in equivalent if deposited to Foreign Currency Account per cheque plus prevailing courier charges

BND 20 in equivalent per cheque, plus commission in lieu of exchange and prevailing courier charges

1/8%, min. BND 25 plus commission in lieu of exchange if collection in the same currency

Company Payroll – Over the counter

Processing fee per instruction Transfer fee within Baiduri Bank

Transfer fee to other local banks (per bank)

Additional fee for requests submitted with less than 24hour notice

Note: A minimum notice of 2 working days is required for normal requests

Standard Format	Non-Standard Format

**BND 30** 

**BND 10 BND 50** Free Free **BND 20 BND 20 BND 30** 

1/10%, min. BND10 in equivalent

1/32%, min. BND100 in equivalent

**D. Other Services** 

#### Audit Confirmation Report (per accounting period per account)

•	Within 12 Months	BND 100
•	Above 1 year to 2 years	BND 200
•	Above 2 years	BND 300

#### **Certificate of Balance**

Certificate of balance (non-borrowing accounts only):-

0	Collection Within 2 Working Days	BND 30
0	Immediate Collection	BND 45

**Letter of Support BND 50 Letter of Reference BND 50** Letter of Undertaking **BND 50** 

**Reminder Letter** BND 100 / USD 100



#### Statement Retrieval

Current to 1 year
 More than 1 year to 2 years
 More than 2 years to 5 years
 More than 5 years
 BND 10 per statement cycle
 BND 20 per statement cycle
 BND 30 per statement cycle

### Other Record Retrieval

Current to 1 year
 More than 1 year to 3 years
 BND 3 per copy
 BND 10 per copy
 BND 15 per copy

#### **Drop-In Deposit**

• Pouch:

New
 Replacement for damaged / lost / destroyed
 Unreturned pouch
 Holding fee for uncollected returned pouch
 Discrepancy Fee
 Stamp duty

### Day & Night Safe Deposit

• Key:

New (refundable upon return)
 Replacement for damaged / lost / destroyed
 Unreturned key
 BND500 per key
 BND500 per key

Pouch:

New (refundable upon return)

Replacement for damaged / lost / destroyed

Unreturned pouch

Holding fee for uncollected pouch after return

BND50 per pouch

BND50 per pouch

BND50 per pouch

BND10 per pouch per week (from the day of deposit)

o Discrepancy Fee BND 15

# **Unsorted Cash**

Unsorted Cash Up to BND 500
 BND 5
 Unsorted Cash BND 501 and above
 BND10

#### Bulk Coins Change and Deposit (3 working days)

First BND 100
 BND 101 to BND 500
 Free
 BND 10

Above BND 500

1%, min BND 10, max BND 50

Coins to be confirmed on the same day
 Additional 50% of the prevailing charge,

min BND2

#### **Bulk BND 1 Notes Change and Deposit**

First BND 100
 BND 101 to BND 500
 Free
 BND 10

Above BND 500
 1%, min BND 10, max BND 50

# **Courier Charges**



Within Brunei
 BND 5 per item\*

Other Countries
 As per charge by forwarding company\*

\*subject to weight

#### Postage - up to 100 grammes

Within Brunei
 ASEAN Countries including Hong Kong
 Other Countries
 BND 3\*
 BND 5\*
 BND 10\*

More than 100 grammes
 Min BND 20\*

\*Subject to weight

#### **Biller Service**

Insurance bill payment received over the counter
 Daily reconciliation report
 BND2 per transaction
 BND500 per month

# E. ATM and Credit Card

#### **Annual Fees**

ATM Corporate Card
 ATM Deposit Card
 Free

Baiduri Mastercard Platinum Business Credit Card (free for BND 280 thereafter

first 5 years)

# **Replacement Card**

Non-Chip Card
 Cards with EMV Chip
 Uncollected cards for more than 3 months
 BND 25
 BND 20

# Other Fees

• Financial Charge / Interest 1.5% per month

• Cash Advance Fees 3% of amount withdrawn, subject to a minimum of

BND10 for each transaction, plus interest at the rate of 1.5% per month on each Cash Advance from the date of the Cash Advance until the Bank receives

full payment

• Late Payment Fee BND 35 per month

Over-limit Fee
 BND 15 at each occurrence

Physical Card PIN Request
 Stamp Duty for Lost/Stolen Card
 Administration Fee for Insufficient Funds to Meet Standing
 BND 15

 Administration Fee for Insufficient Funds to Meet Standing BND 15 Instructions

Returned Cheque / Payment Order
 BND 100
 Temporary Limit Fee
 BND 25

Retrieval of Statement

Current to 12 months
 More than 12 months
 BND5 per statement cycle
 BND10 per statement cycle

Card Instant Issuance
 BND 5 per card

Foreign Currency Conversion Fee
 2% of transaction amount after conversion to BND



Transactions in Foreign Currency

Card transactions in US Dollars (USD) shall be converted to Brunei Dollars (BND). Transactions in foreign currency other than USD and Singapore Dollars (SGD) will be converted into USD before being converted to BND. All conversions shall be based on prevailing rates as determined by Visa International or Mastercard International on the business day prior to the day of conversion. The rates may differ from the rates in effect on the date of the transaction

# F. Internet Banking

Fund Transfer within the Bank Free

#### **Fund Transfer To Local Bank**

via RTGS BND 5 via ACH-DC BND 0.50

Stamp Duty BND 0.10 per transaction

#### Fund Transfer To Overseas Bank

Cable Charges: -

BND 10, Plus prevailing cable charge, commission ASEAN countries including Hong Kong

in lieu of exchange and correspondent bank fee, if any

BND 15, Plus prevailing cable charge, commission Other Countries

in lieu of exchange and correspondent bank fee,

if any

Amendment / Cancellation / Refund/ Return / Stop BND 25\*

Payment / Query

#### Commission in Lieu of exchange

Foreign Currency remittance sent in same currency, inclusive of SGD

 Up to BND 100,000 1/10%, min. BND 10 Above BND 100,000 1/32%, min. BND 100

Stamp Duty BND 0.10 per transaction in equivalent

**Bill Payments** Free

# **Standing Instruction**

Set up BND 5 Amendment BND 5 Cancellation BND 5

Each Standing Instruction:

Internal Fund Transfer / Bill Payment Free

Local Bank Fund Transfer Refer to Fund Transfer to Local Bank Overseas Bank Fund Transfer Refer to Fund Transfer To Overseas Bank

<sup>\*</sup> The disclosed fee does not include fees charged by other banks.



#### **Token**

**BND 30** Issuance / Lost / Damaged / Non-return

Company Payroll – b.Digital Business **Standard Format only** 

Processing Fee Per Instruction BND 5 Transfer Fee Within Baiduri Bank Free

**BND 10** Transfer Fee to Other Local Banks (per bank)

Additional Fee for Requests Submitted With Less Than 24-**BND 30 Hour Notice** 

Note: A minimum notice of 2 working days is required for normal requests

### Issuance of Cheque books - Request via b.Digital Business

Issuance Fee BND 50 per cheque book of 50 leaves

BND 0.10 per cheque Stamp Duty

Uncollected after 1 month **BND 20** 

# G. Trade Finance

#### **LETTERS OF CREDIT**

# Import Letter of Credit (Import LC)

Issuance (Sight / Usance) 0.125% per month, min. BND 80 Usance Acceptance / Deferred Payment Commission 0.125% per month, min. BND 80

0.125% per month, min. BND 80 Amendment (Amount / Tenor)

Other Amendment **BND 50** Cancellation **BND 50** 

# Import LC - Drawings

0.125% per month on excess amount, min. BND 80 **Excess Drawing** 

0.125% per month from LC expiry date to payment Drawing Against Expired LC

date, min. BND 80

Reimbursement Commission 0.125% flat, min. BND 50

#### Import LC - SWIFT / Cable / Postage Charges

New Documentary Credits Issued - Foreign **BND 100** New Documentary Credits Issued - Local **BND 50 BND 50** Short Cable – Foreign (Drawings and Tracers) Short Cable – Local (Drawings and Tracers) **BND 30** Postage BND 5

# Import LC - Other Charges

Stamp Duty on Sight Documentary Credits BND 0.10

Stamp Duty on Usance Documentary Credits 0.10% on bill amount

Discrepancy Charge - Local **BND 75** 

USD 75 / GBP 75 / EUR 75 / AUD 75 / CAD 75 /

Discrepancy Charge - Foreign **NZD 75** 

Other Foreign currency at BND 75 equivalent

Shipping Guarantee / Airway Bill Endorsement **BND 50** 



#### **Export Letter of Credit (Export LC)**

**BND 50** Advising Commission **BND 50** Advising Amendment Fee

**Negotiation Commission** 0.125% flat, min. BND 50

Subject to arrangement, min. 0.25% or BND 500, Confirmation Commission

whichever is higher

Transfer Commission for Transferable LC

(Full / Partial / Increase in Amount Amendment)

Subject to arrangement, min. 0.25% or BND 500,

whichever is higher

Any other amendments shall be charged BND 80

#### Export LC - SWIFT / Cable / Postage Charges

SWIFT / Short Cable (Reimbursement) BND 50 for Foreign LC, BND 30 for Local LC

BND 10 for Local, BND 50 for ASEAN and Hong Kong, Courier Fee

BND 80 for all other countries

BND 5 Postage

#### Export LC - Other Charges

Collection Service – Presentation of Demand under Standby Letter of Credit (SBLC)

0.125% flat, min. BND 200

#### **DOCUMENTARY COLLECTION**

#### **Inward Collection**

**BND 15 Presentation Charge** 

Collection Commission (Sight / Usance / Free of Payment) 0.125% flat, min. BND 50

Amendment to Collection Instruction **BND 50** 

Holding Fee BND 50 per month after 2 months

#### **Inward Collection – Other Charges**

SWIFT / Short Cable (Payment / Tracers) BND 50 for Foreign Bills, BND 30 for Local Bills

BND 5 Postage BND 0.10 Stamp Duty on Sight Documentary Credits

Stamp Duty on Usance Documentary Credits 0.10% on bill amount

Commission in lieu of exchange (for SGD only)

Up to BND100,000 in equivalent 1/10%, min. BND10 Over BND100,000 in equivalent 1/32%, min. BND100

Shipping Guarantee / Airway Bill Endorsement 0.125% flat, min. BND 50

#### **Outward Collection**

Collection Commission (Sight / Usance / Free of Payment) 0.125% flat, min. BND 50

Amendment to Collection Instruction **BND 50** 

Holding Fee for Unpaid / Returned Items BND 50 per month after 2 months

# **Outward Collection – Other Charges**

BND 10 for Local, BND 50 for ASEAN and Hong Kong, Courier Fee

BND 80 for all other countries

BND 5 Postage

Commission-in-Lieu of Exchange (for SGD only)

Up to BND100,000 in equivalent 1/10%, min. BND10 Over BND100,000 in equivalent 1/32%, min. BND100



1% – 1.5% per annum, min. BND 100 for standard

format or BND 200 for non-standard format

For counter guarantees, min. BND300 plus

overseas bank issuance charges

Protest Charge BND 100 plus legal costs BND 30 per tracer

Tracers for Import / Export Collection by mail

#### **BANKER'S GUARANTEE**

Issuance (Labour Guarantee / Performance Bond / Airline Guarantee / Custom Guarantee / Payment Guarantee / Other Guarantee on fully secured basis)

Amendment (Amount / Tenor) 1% - 1.5% per annum, min. BND 100

Other Amendment **BND 50** Advisement **BND 50** 

Stamp Duty BND 1.25

Stamp Duty for Full Counter Indemnity BND 1.00 SWIFT / Cable Charge (if applicable) **BND 50** 

#### **INVOICE FINANCING**

#### **Local Invoice Financing**

Commission 0.125% flat, min. BND 50

Presentation Charge **BND 15** 

# **Foreign Invoice Financing**

Commission 0.125% flat, min. BND 50

**BND 15 Presentation Charge** 

#### Other Charges

BND 30 for local bill payment, BND 50 for foreign SWIFT / Cable Charge bill payment

BND 5 Postage